

**Minutes of the Pre-Bid Meeting of the Procurement Committee**  
**Procurement of Anti-Malaria, Dengue, and Leishmaniasis Items for FY 2024-25**

In pursuance to the Invitation for Bid published in the press for Framework contract for the Procurement of Anti Dengue, Malaria and Leishmania items for Financial Year 2024-25, A pre bid meeting was held on 27<sup>th</sup> March, 2025 at 1100 hours with prospective bidders followed by meeting of the procurement Committee on 18<sup>th</sup> of April 2025 at DGHS Office Peshawar.

The following committee members as well as representative of the firms attended the pre-bid meeting held on 27<sup>th</sup> of March. The attendance list is attached at Annex-I.

**Following attended the meeting:**

1. Dr. Fazal Rehman, Director IVC/MCP- KPK (Chairman)
2. Dr. Kaleem, Deputy Director General Health Services, KPK (Member)
3. Engr. Yasir Aman, Representative Procurement Cell, DGHS Peshawar (Member)
4. Mr. Basit Account Officer Finance DGHS Khyber Pakhtunkhwa. (Member)
5. Mr. Muhammad Ajmal Khan, Medical Entomologist IVC/MCP-KPK (Member)

**Agenda of the Meeting:**

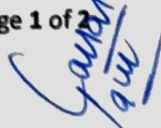
The primary aim of the meeting was to gather observations, clarify the procurement process, and address vendor concerns regarding the bidding process and Bid Solicitation Documents (BSDs) for the procurement of Anti-Malaria, Dengue, and Leishmaniasis items for FY 2024-25.

**Proceedings:**

The meeting started with the recitation of the Holy Quran, followed by formal introductions of all participants. The Chairman welcomed the participants and gave a brief on the objectives of the pre bid meeting.

The committee provided a comprehensive explanation of the bidding objectives and BSDs, ensuring clarity on the requirements. A bidder has requested an extension for the bid opening date. Additionally, there is a request for the exemption of DRAP registration for Malaria and Dengue RTDs. Another request seeks to modify the unit capacity of the Cryotherapy Device from 0.35L to 500ml to align with standard specifications. Additionally, a 3-5% deviation from the required specifications will be allowed, recognizing that specifications may vary between manufacturers. There is also a request to allow authorized dealers to participate in the procurement of laboratory chemicals. Furthermore, bidders have requested an exemption from export document requirements for insecticides and larvicides and have raised concerns regarding the exclusion of WHO-PQ for these products.

**Decisions:**





The Procurement Committee unanimously decided that, The extension of the bid opening date cannot be granted due to time limitations and will remain unchanged and is set for April 15, 2025, as per the provisions outlined in the Bid Solicitation Documents (BSDs).

The request for exemption from DRAP certification for Malaria and Dengue Rapid Diagnostic Tests (RTDs) is also not permissible, as DRAP certification is essential to ensure the quality and timely delivery of these diagnostic products.

Regarding the Cryotherapy Device, the unit capacity has been revised from 0.35L to 500ml to align with standard specifications, encourage broader competition, and generalize the technical requirements to accommodate various manufacturers. Furthermore, a 3-5% deviation from the required specifications of Cryotherapy Device and Thermal Therapy Device will be allowed, provided that it does not affect the performance or functionality of the device.

For laboratory chemicals, since multiple manufacturers are involved, participation by authorized distributors is allowed to facilitate procurement while maintaining compliance with standard procurement practices.

Furthermore, the WHO Prequalification (WHO-PQ) requirement was removed based on past procurement practices. In the previous procurement process, only a single WHO-PQ bidder participated, limiting competition.

In the follow-up meeting of Procurement Committee dated 18<sup>th</sup> of April, 2025, the committee unanimously decided that in accordance with KPPRA Rules 2014, Rule 40, which mandates the removal of discriminatory and restrictive conditions to enhance competition, the WHO-PQ requirement has been omitted to encourage broader participation from eligible bidders.

Accordingly, the competent authority decided to exclude the procurement of insecticides and larvicides from the ongoing tender process. It has further been directed that a separate tender shall be initiated for these items, which will be advertised under the Single Stage – Two Envelope bidding procedure, with the additional marks of three (03) to be awarded to the WHO certification of the quoted items. However, the procurement process for the remaining items may continue as planned.

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Gaurav  
Tane

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Shruti  
Hakim